



ISLAMIC SOCIETY OF KINGSVILLE  
702 W AVENUE B, KINGSVILLE, TEXAS, 78363  
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## **CONSTITUTION OF THE ISLAMIC SOCIETY OF KINGSVILLE**

**(Latest amendment- Feb 17, 2023)**

### **ARTICLE I: Name**

#### **Section 1**

The name of the organization shall be “The Islamic Society of Kingsville”, operating as “ISK” in the State of Texas, County of Kleberg, and City of Kingsville. The term “ISK” or “the Society”, hereinafter shall refer to the Islamic Society of Kingsville.

#### **Section 2**

The main office of the Society shall be located in the city of Kingsville, Kleberg County, Texas.

#### **Section 3**

ISK shall be an affiliate organization of Islamic Society of North America (ISNA). ISK shall be recognized as a non-profit religious organization by IRS.

ISK building and properties shall be owned by North American Islamic Trust (NAIT), which is based in Indianapolis, Indiana, and holds titles of various Muslim society properties in the United States.

### **ARTICLE II: Objectives**

#### **Section 1**

ISK shall conduct religious, educational, and social programs for the Muslim community of Kingsville and neighboring towns in accordance with the followings:

1. The commandments of Almighty Allah Subhanahu Watala (All praises for Him)
2. Allah’s last messenger, Mohammad Bin Abdullah (Peace be upon him)
3. Holy Quran (Book of Allah’s revelations)
4. Fiqh (Jurisprudence) of Ahle-Sunnat-wal Jamaat.

#### **Section 2**

ISK shall advance the cause of Islam and serve Muslim community of Kingsville and neighboring towns by offering a place of worship and religious activities. The Society shall also carry out social, educational and charitable activities based on the Islamic Calendar.

#### **Section 3**

ISK shall coordinate and strengthen brotherly relations among various Islamic Organizations as well as promote friendly relations and understanding between various Muslim and non-



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Muslim communities. ISK shall participate and promote interfaith activities in and around Kleberg County.

#### **Section 4**

ISK shall abide by all the U.S., State, and County laws and City regulations as applicable to non-profit religious organizations.

### **ARTICLE III: Membership**

#### **Section 1: Membership Criteria**

Membership to ISK shall be granted to individuals who apply for membership and meet all of the following criteria:

1. Must be a practicing Muslim who maintains the sanctity of the Masjid (the worship area) according to the Islamic traditions.
2. Must live or regularly work either in the City of Kingsville or in a nearby city where there is no masjid. Family members of such individuals are also eligible for membership.
3. Must be a legal resident of the United States.
4. Must have attained the age of 15 years.
5. Must fill out the membership form.
6. Must pay the Society dues, set by the Executive Committee (EC).

#### **Section 2: Rights and Responsibilities**

1. Members must abide by the policies implemented by the Board, EC, and other committees of the Society.
2. Members shall have the right to vote for elections and approvals as described in Article IV, Section 2.2 and the pertinent By-Laws.
3. Members may also contest for any EC position as specified in the pertinent By-Laws.
4. Members shall be responsible to inform the EC in writing when there is a change of status in Article III, Section 1 or their contact information.
5. Members are expected to attend all regular and special general assembly meetings.
6. Members have the right to withdraw his/her own membership at any time via written petition to EC.
7. EC has the right to approve, reject, or cancel membership based on the individual's qualification for members.
8. An individual automatically loses his/her membership to the Society when the person fails to maintain the conditions of membership mentioned in Article III, Sections 1.1 through 1.3.



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9. Member's personal information provided in the membership application form shall be kept confidential within Executive Committee, Election Committee, Board of Trustees, ISNA and NAIT.

## **ARTICLE IV: General Assembly**

### **Section 1**

Members shall constitute the General Assembly for quorum purposes. The quorum requires at least 25% attendance of the members. The EC election may have additional quorum consideration as defined in the Article II, Section 10 of the By-Laws.

### **Section 2**

Members are expected to attend following scheduled and emergency meetings when called.

1. Quarterly meetings to discuss the financial reports, EC activity reports, and any other important matters
2. Special meetings to elect Executive Committee Election Committee, and Board of Trustees.
3. Emergency meetings called by EC, Board of Trustees, or by 1/3 of the members to discuss any important issues

### **Section 3**

1. General assembly shall approve any amendments in the ISK Constitution by the 1/3 of the total Society members. Revisions of By-Laws shall be approved with 2/3 of the attending general assembly members.
2. The general assembly shall elect the Board of Trustees with at least 50% of the attending general assembly members.
3. The general Assembly shall elect the EC members according to Article V-B of the Constitution and Articles I and II of the By-Laws.
4. Society decisions, including expenditures of over \$10,000 projects, shall be approved with 2/3 of the general assembly members.

## **ARTICLE V-A: ISK Organizational Structure; The Board of Trustees (The Board)**

### **Section 1**

The Board of Trustees (the Board) shall serve as the legal custodian and judicial body of ISK and shall operate in accordance with the ISK Constitution and By-Laws. The Board shall coordinate with ISNA and NAIT in all religious and legal matters.

### **Section 2**



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1. The Board of Trustees shall comprise of 3-5 members elected by ISK General Assembly for a 7-year term, renewable by elections.
2. The Board members must be (a) member of the Society for at least 5 years, (b) U.S. citizen or permanent resident, (c) trustworthy, and (d) knowledgeable with the community affairs.
3. A Board member may withdraw himself/herself from the Board at anytime through a written petition to the Board.

### **Section 3**

The Board:

1. Shall be the custodian of the ISK Constitution and By-Laws.
2. Shall review and facilitate amendments in the Constitution and By-Laws.
3. Shall use simple majority to make any decision.
4. Shall be the custodian of ISK bank accounts and shall oversee all transactions with the EC Treasurer.
5. Shall review and approve any projects costing over \$3,000 and shall recommend to General Assembly of any projects over \$10,000.
6. Shall develop and/or coordinate fundraising programs.
7. Shall assure audit of accounts by professional auditors.
8. Shall resolve disputes among Society members. The decision of any resolution by the Board shall become a moral and legal binding for disputing parties.
9. Shall be able to remove any member of the Executive Committee, the Election Committee, or other committees for a legitimate reason.
10. Shall represent the Society and its properties in any legal issues or litigations.

## **Article V-B: ISK Organizational Structure; The Executive Committee (EC)**

### **Section 1**

The EC shall consist of 7 members: (a) President, (b) Vice President, (c) Treasurer, (d) Secretary of Religious Affairs, (e) Secretary of Facility Management, (f) Secretary of Social Affairs, and (g) Secretary of Women Affairs. President of the Muslim Students Association (MSA) shall serve in the EC as an honorary member (with no voting rights) to act as the liaison between the Muslim student's community of Texas A&M University-Kingsville (TAMUK) and the Society.

### **Section 2**



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The EC shall implement policies and operate the day-to-day activities of the masjid in accordance with the ISK Constitution and By-Laws. The EC shall coordinate with the Board of Trustees and run the Society's day-to-day business as described in Duties and Responsibilities of each EC member in Article I in the By-Laws.

### **Section 3**

EC members must be (a) a regular member of the Society, (b) of minimum 18 years of age, and, (c) expected to stay in the Society for at least 2 years. The nominees for President shall possess leadership skills and devotion for ISK affairs, must have lived at least 1 year in the Society prior to the nomination end-date of EC election. EC members shall be elected by General Assembly for a term of 2 years.

### **Section 4**

An EC member may withdraw himself/herself from the EC at any time through a written petition to the Board. The President of the Muslim Students Association may not withdraw from the EC.

### **Article V-C: ISK Organizational Structure; Election Committee (ELCOM)**

Three ISK members shall be elected by the General Assembly to constitute the Election Committee for Executive Committee elections. The Election Committee shall report to and work with the Board in all matters related to elections. The Board's advisory decision will be forwarded to the General Assembly for final decision.

The Election Committee shall follow the ISK By-Laws, Articles I and II to hold elections and be responsible to (a) prepare the guidelines for elections, (b) formulate the candidate nomination process, (c) set up election dates, (d) prepare ballot papers, (e) conduct elections timely, and (f) compile and post election results.

### **ARTICLE VI: Finances**

#### **Section 1**

The Society shall finance its activities through membership dues, donations approved by the EC, and revenues from fundraising activities.

#### **Section 2**

The finances of the Society shall be reviewed and certified by the General Assembly annually.



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### **Section 3**

No member of ISK including the Board and EC shall use the revenue for compensation or personal gains. All expenses incurred on maintenance and social programs shall be controlled by the EC, facilitated by the Treasurer, and audited by the Board.

## **ARTICLE VII: Amendments**

### **Section 1**

If the EC, the Board, or, at least one-fifth of ISK members want to amend the ISK Constitution or By-Laws, the member(s) must submit a written proposal with proper justification to the EC for review. After a two-week review period by the EC, the EC President shall forward only the recommended proposal to the Board for further review. After a four-week review period by the Board, only the recommended proposal shall be forwarded to the General Assembly for the final approval.

If approved according to the Article IV, Section 3 of the Constitution, the amendment shall become effective immediately and the President shall post the amended Constitution on the bulletin board and announce to the General Assembly.

### **Section 2**

Article I, Section 2 and Article II, Section 1 of the Constitution cannot and shall not be amended.

### **Section 3**

If the quorum requirement is not fulfilled, another General Assembly meeting shall be called for the same purpose within one month after the adjourned meeting. No additional meeting shall be called for the same amendment.

### **Section 4**

The proposed amendment cannot be discussed or presented for voting more than once through the one two-year term of the EC.

## **ARTICLE VIII: Dissolution**

### **Section 1**

In the event of the dissolution of the Organization, the Board of Trustees shall, after paying or making provisions for the payments of all the liabilities of the Organization, dispose all of the assets of the Organization to the North American Islamic Trust (NAIT).



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The Board of Trustees shall follow all the prevailing Government Laws, Rules, and Regulations as applicable to nonprofit 501(c) organizations.